

**Monroe County Art in Public Places Committee**  
**Minutes**  
**Monday – June 24, 2013 – 4:00 p.m.**  
**Site Visit – Stock Island Fire Station- Maloney Ave, Stock Island**  
Meeting following – 27 Aster Terrace, Key Haven

In attendance were Committee members: Sue D'Antonio, Nance Frank, Beth Kaminstein, Jeffrey Harwell and Nancy Perez Miller; Staff: Liz Young

**Call to order**

Sue D'Antonio called the meeting to order at 4:31 p.m. following the site visit.

**Approval of Minutes of May 20, 2013**

**Motion:** Nance moved to approve the May 20, 2013 minutes; seconded by Jeffrey. The motion was passed unanimously.

**Upcoming Projects – Status Update**

**Conch Key Fire Station** – Bill Horn, Architect. **Budget \$15,797.15** – RFP will be released with a Public Art budget of \$14,000. The County Administrator has appointed 2 non-voting members – Don Bock & Chief James Callahan. There was discussion of the RFP and alternative appropriate sites for artwork. Following a review of the blueprint plans, it was recommended that Sue and Liz set up an appointment with the architect to discuss both this site and the Stock Island Fire Station.

**Marathon Court House** – Michael Ingram, Architect **Budget \$8,311.05** – RFP will be released with a Public Art budget of \$7,200. There was discussion of moving ahead with the RFP before the sewer work in the front area is completed. Liz will research appropriate language for the RFP regarding County requirements for exterior work.

**Stock Island Fire Station** – Bill Horn, Architect **Budget \$27,347.97** RFP will be released with a Public Art budget of \$24,250. Prior to the meeting, the committee made a site visit to the fire station which is under construction. Committee was focused on the scale of the building, the driveways and the entranceway. Questions arose regarding the large fire connection pipes, landscaping and signage on the Maloney Avenue street frontage. Committee requested that these questions be addressed at the meeting with the architect. Additional language to be added into the RFP regarding artwork must withstand a subtropical climate and hurricane force winds.

**MOTION:** Nance moved that the RFP reflect two sites on the property be identified as SITE A (wall above cistern) and SITE B front swale area closest to main front entrance) as sites for proposed public art or a proposed location at the artist's discretion. Nancy seconded. The motion passed unanimously.

**Freeman Justice Center Lobby** – Lobby renovations have been approved. Budget is under 4,000. Liz will have exact budget figure this week from project management. Nance recommended using the language from the original Freeman Justice Center RFP as a guide. Following brief discussion regarding installation and maintenance for proposed artwork a motion was made. **MOTION:** Nance moved to have an RFP done for 2-dimensional work for the 3 smaller courtrooms. Each courtroom would receive 2 pieces for the left and right hand walls of the audience section in each courtroom. Work must be ready to hang and may not be applied directly to the wall. Beth seconded. The motion was passed unanimously.

**Freeman Justice Center Drug Court Addition** – **Budget \$5,036.00** Art budget is approx. \$4,400. As per the last meeting, Sue researched display cases and costs for the committee. She stated that a simple locked case measuring 3' x 1' x 42" could cost anywhere from \$1,000-\$3,000 installed. Beth shared photos of the displayed artwork at Mariner's Hospital as an example to consider for installation. The committee is satisfied with the RFP being done with the previously agreed upon sites for public art: Site A (lobby walls or hanging work from the lobby ceiling soffited area) or Site B : the group room walls. Artist proposals may include art for one or the other areas or both.

**Key West Airport 2<sup>nd</sup> phase** – Budget \$3,043.25 –An RFP for art over the ticket counters has been prepared. Currently, awaiting the bid opening date. Liz expects it in the next few weeks.

**RFQ issued** – the bi-annual request for qualifications has been released with a bid opening date of August 27<sup>th</sup>. The RFQ is on the arts council homepage as a quick link, it is on demandstar and facebook. Announcements will be sent to the press and will be part of upcoming radio spots.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

#### **Other business**

Sue discussed meeting artist Catherine Woods at the recent FAPAP conference and brought to the committee's attention that many artists require a stipend to put forth a proposal for a project. Following discussion it was determined that for now our structure works well for our project and budget size.

Beth brought up for added discussion the idea of display cases for the Drug Court project – following discussion the committee determined that it would be best to wait and see the proposals that are submitted before making further decisions for the space.

Liz updated the committee on the progress of the Whitehead Street Pottery re-siting in the departure terminal at the KW International Airport. Final installation of the new mirror and grouting will be complete by the end of July.

Nance requested that the committee collaborate with the City's AIPP committee and share information and opportunities with each other. The committee agreed that this would be beneficial to both programs and the artists.

The next AIPP committee meeting will be on August 5<sup>th</sup> as a second site visit to the Stock Island Fire Station with a meeting following at the Gato building.

The meeting was adjourned at 5:35 p.m.

Respectfully submitted by:

Elizabeth Young, Executive Director